

Trinity Christian Preschool Contract 2019-2020

Child's Name _____ *Preferred Phone Number _____

Date of Birth ___/___/___ Male Female

Mother's Name _____ Father's Name _____

ATTENTION: Please read this form carefully before signing. You will receive a copy of this agreement for your personal records. No exceptions will be made to the policies stated below.

FEES DUE AT REGISTRATION _____ Initials

I/we understand that at registration, I am paying three fees, two that are NON-REFUNDABLE.

1. Last tuition installment - This holds your child's spot in the preschool class. It is NON-REFUNDABLE unless we receive WRITTEN NOTICE of withdrawal by August 1, 2019. Otherwise, this will be applied to your child's last month's tuition in May. You will make a total of 9 tuition payments.
2. Registration Fee - includes office processing, classroom consumables and teacher supplies.
3. Supply Fee - all materials your child will use daily in their classroom with the exception of TCP tote bag purchased through POPS (\$15) and white tshirts. You will not be responsible for purchasing any other school supplies.

FINANCIAL AGREEMENT _____ Initials

I/we understand, accept and agree to pay by cash or check to Trinity Christian Preschool the tuition amount agreed upon at registration by the first school day of each month. A \$10 late fee will be assessed after the due date. Each month's tuition is the same amount from September to May, regardless of holiday breaks/school closings/absences. Tuition for the school year is calculated and divided into 9 equal installments.

WITHDRAWAL DURING SCHOOL YEAR _____ Initials

I/we understand that withdrawal during the school year from Trinity Christian Preschool must be given in writing at least 2 weeks in advance. I will be responsible to pay tuition through the month my child attends.

PHOTOS _____ Initials

I/we understand that candid photos of my child will be taken throughout the year. These photos will be used for our yearbook, bulletin boards, school website and school facebook page.

TOILET TRAINING _____ Initials

I/we understand that students must be independent when using the toilet. Training pants are not permitted (exception made for 2.5 year old class). If a child is not trained by August 1, 2019 and the director is notified in writing by that date, parents will be refunded the first tuition installment only.

SCHOOL TIMES _____ Initials

I/we understand that the preschool day begins at 9:30AM and ends promptly at 12:30PM. A \$10 late fee will be assessment for every 10 minutes a child is picked up late.

I/WE HAVE REVIEWED ALL TERMS AND CONDITIONS IN THIS CONTRACT. I/WE UNDERSTAND AND ACCEPT ALL TERMS AND CONDITIONS ABOVE.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____